

The European Union's Water Supply and Sanitation Sector Reform Programme Phase II for the Federal Republic of Nigeria

FED/2012/307-994

TA for Implementation of Water Supply and Sanitation Sector Reform Programme, Phase II (WSSSRP II)

Interim Report 1

18th March 2013 – 31st May 2013

ATKINS



This project is funded by
The European Union



A project implemented by
WS Atkins International Ltd/ITAD/Enplan

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Table of Contents

Abbreviations	iv
Executive Summary	1
1 Project Management.....	3
Federal	3
Anambra.....	3
Cross River.....	3
Jigawa	4
Kano	4
Osun.....	4
Yobe	5
2 Facilitation of the Water and Sanitation Sector Reform Process.	6
2.1 Improved water policy and institutional framework at federal level	6
2.2 Improved water policy and institutional framework in the EU focal States	8
Anambra.....	8
Cross River.....	8
Jigawa	8
Kano.....	8
Osun.....	9
Yobe.....	9
3 Implementation of Projects in Small Towns and Urban Areas.....	10
3.1 Urban and small towns' sector institutions are supported to deliver sustainable water supply service.	10
Anambra.....	10
Cross River.....	10
Jigawa	10
Kano.....	10
Osun.....	11
Yobe.....	11
4 Information Processing and Monitoring.....	13
4.1 State level M&E system, integrated with the federal level system established in the focal States.....	Error! Bookmark not defined.
Federal	13
Anambra.....	13
Cross River.....	13
Jigawa	14
Kano.....	14
Osun.....	14
Yobe.....	14

5	Coordination	15
	Federal	15
	Anambra.....	15
	Cross River.....	15
	Jigawa	15
	Kano.....	15
	Osun.....	15
	Yobe.....	16

Figure 1 FMWR Organogram

Annex 1	TAT staffing in the States and the FMWR, Abuja.....	17
Annex 2	List of WSSSRP II State Officials	19

Abbreviations

CMO	Change Management Office
EUD	European Union Delegation
EXCO	State Executive Council
FIF	Financial Identification Form
FIPEs	Federal level Institutional and Policy Experts
FMWR	Federal Ministry of Water Resources
GIS	Geographic Information System
iTAT	interim Technical Assistance Team
IWRMC	Integrated Water Resource Management Commission
JV	Joint Venture
LEF	Legal Entity Form
M&E	Monitoring and Evaluation
MIS	Management Information System
MoU	Memorandum of Understanding
MPUWRCD	Ministry for Public Utilities, Water Resources and Community Development
MRDWRCA	Ministry of Rural Development, Water Resources and Community Action
MWR	Ministry of Water Resources
NPC	National Planning Commission
NWRP	National Water Resources Policy
NWRB	National Water Resources Bill
OPE	Operational Programme Estimate
PIA	Programme Implementation Agency
PRA	Programme Recipient Agencies
PRS	Planning, Research and Statistics
RUDA	Rural Development Agency
RUWATSSA	Rural Water and Sanitation Agency (Cross River State)
RUWESA	Rural Water and Environmental Sanitation Agency (Osun)
RUWASSA	Rural Water Supply and Sanitation Agency (Kano, Jigawa, Anambra and Yobe)
SIPES	State level Institutional and Policy Experts
SMWR	State Ministry of Water Resources
STOWA	Small Towns Water Agency
STU	State Technical Unit
SWAP	Sector Wide Approach
SWB	State Water Board
SWSEs	State Water and Sanitation Experts
TAT	Technical Assistance Team
WCAs	Water Consumer Associations

Executive Summary

Project Management

Suitable offices have been allocated in all the programme locations in or within the compounds of the various Ministries of Water Resources. The offices in Abuja, Anambra, Jigawa and Kano have not yet been taken over by the Technical Assistance Teams (TATs) as they are currently being repaired/completed or have not been supplied with furniture yet.

The officers of the State PIAs and PRAs have been nominated and a list of their names can be found in Annex 2. The officers responsible for WSSSRP II, within the Federal Ministry of Water Resources (FMWR), have not yet been officially designated.

WSSSRP I equipment has not been made available in Abuja, Anambra and Jigawa States. A list of initial equipment requirements has been submitted to the EUD and NPC.

Seven four wheeled drive vehicles, one for each location, have been provided by the Joint Venture. A four wheel drive pickup has been provided by the MWR in Yobe State.

Facilitation of the Water and Sanitation Sector Reform Process

At federal level the National Water Resources Bill (NWRB) has undergone several reviews, and is presently at the critical stage of stakeholder consultation.

Most of the activities in the FMWR first year work plan are geared towards the enactment of the National Water Resources Bill, which is a critical component for the achievement of the results of WSSSRP II and for a sustainable reform programme in the Nigerian water sector.

The state water bills in Anambra, Cross River Osun and Yobe States are with the State Executive Councils and require further input from the programme before they are forwarded to the State Houses of Assembly. In Jigawa and Kano States the bills are with the Houses of Assembly awaiting finalisation. It is likely that the Kano State bill will be approved first. The Jigawa State bill is expected to have its first hearing in June 2013.

Implementation of Projects in Small Towns and Urban Areas

Visits have been made in all the states to the selected LGAs and potential small town and urban areas. Preliminary ideas for Quick Win projects have been formulated and they have been included in the states' annual work plans. Most WSSSRP I water supply schemes have been visited and assessed. The remaining WSSSRP I schemes will be visited in June.

Preliminary activities to form Water Consumer Associations have taken place in some of the states and support to the WCAs has been included in the States' annual work plans.

Information Processing and Monitoring

At federal level meetings were held with UNICEF WASH Programme and the FMWR Department of Water Quality and Sanitation who have been managing the Ministry's WASH M&E activities. The meetings were held in order to understand the current status of the M&E system within the Ministry.

Support was given to UNICEF in the preparation of baseline surveys and in-field activities for data collection in Osun state. The structure of the baseline activity covers rural, small town and urban indicators.

A review of baseline reports will indicate whether there are gaps which will require the TAT to conduct an abridged baseline survey to complement the UNICEF outputs.

At state level, meetings were held with the State rural water supply and sanitation agencies to review the UNICEF organised baseline survey and assess the necessity for additional surveys in small towns and urban areas.

Coordination

Regular meetings were held at federal and state level to:

- Introduce the TAT to the PIAs and PRAs and discuss WSSSRP II modalities
- Prepare annual work plans
- Discuss work plans and budgets with the EUD and NPC
- Discuss weekly progress
- Prepare plans for Quick Win projects

1 Project Management.

Federal

The Abuja TAT has been allocated a single room office, Room 141, in the Federal Ministry of Water Resources (FMWR). The office is currently being renovated and is awaiting the provision of basic office furniture. In the interim the team is working from the Enplan Group offices which have also been used as the venue for the workshops held so far.

Three support staff have been engaged to carryout support services in the implementation of the programme namely: Security and Logistics Manager, Administration Officer and Driver.

A list of the Federal level TAT and Support staff can be found in Annex 1.

A final list of Ministry officials to be responsible for the programme has not yet been received from FMWR.

To support the activities of the Abuja TAT, a Mitsubishi Outlander (RBC 353 AP) has been acquired by the Joint Venture for the implementation of the programme.

Anambra

Office space of reasonable standard has been allocated but not yet furnished. A request for funds to furnish the office has been approved by His Excellency but monies are yet to be released. In the interim the TAT can use the conference room in the office of the Hon. Commissioner when available. No equipment has been provided except the laptops provided by the TAT. The relationship with the Programme Recipient Agencies (PRAs) is cordial and friendly. The PRAs' representatives for the programme have been very committed. The support staff (Admin. Asst. and Driver) have also been very helpful in the day to day running of the TAT. The vehicle provided by the JV is in good working condition.

A list of the Anambra TAT team and Support staff can be found in Annex 1.

A list of the PIA, PRA and other focal officials can be found in Annex 2.

Cross River

The TAT has been allocated a two room office that was used by the former State Coordinator of WSSSRP I. The office is not within the same building as the Ministry which is currently being hosted by the Cross River State Water Board. The eight room office meant for the Ministry of Water Resources is undergoing renovation at a very slow pace and it is not clear when the renovation will be completed. With the current arrangement and due to the fact that some staff of the Ministry do not have offices, it remains doubtful if the TAT will be accommodated in their office. The Ministry is about a year old. It is a new creation arising from the reforms achieved under WSSSRP I and so lacks basic office equipment. The Ministry staff on the project use their personal laptops or queue up in the office of the Commissioner to meet their typing and printing needs. The TAT office still uses the old equipment left behind by WSSSRP I and still support the secretarial needs of the Ministry. However, the office of the TAT is within walking distance of the PIA and other PRAs, especially the Water Board and the RUWATSSA. Power supply to the TAT office has however remained a big challenge as the generator left behind at the end of WSSSRP I is now being managed by RUDA and RUWATSSA.

A list of the Cross River TAT team and support staff can be found at Annex 1.

A list of the PIA, PRA and other focal officials can be found at Annex 2.

The official vehicle supplied by the Atkins JV meets the transportation needs of the TAT. The vehicle is being used sometimes for field activities, especially where the Ministry is not able to provide vehicles for field operations. With field operations likely to commence soon, there will be more frequent use of the vehicle.

Jigawa

The Ministry of Water Resources has accommodated the TAT in its temporary office block. Arrangements are being made for the MWR to move to a new secretariat in a few weeks time. It is expected that there will be adequate office space for the TAT but office furniture for the TAT will remain a key challenge. The TAT has been provided with basic office equipment by the consortium. Engagement with the PRAs has been very cordial and always with fruitful inputs although there remains ample room for fast tracking response time and actions.

A list of the Jigawa TAT team and Support staff can be found at Annex 1.

A list of the PIA, PRA and other focal officials can be found at Annex 2.

Equipment support to state: A list of equipment required to support implementation of the work plan has been prepared and submitted to the EU. The state is also making a case for vehicles as promised to them under WSSSRP I.

Kano

Initially, the State proposed the use of the former State Technical Unit (STU) office accommodation for the Technical Assistant Team (TAT). With the understanding of the concept of the WSSSRP II and as a result of the meeting of the TAT with the officials of the Ministry and the Hon. Commissioner, office accommodation was provided for the team on the 6th floor of the building of the Ministry of Water Resources. The office however is under renovation and is not yet usable. Pending the completion of the renovation a temporary office has been made available at the Ministry's building for the use of the TAT.

Temporary office accommodation is located on the 4th Floor, Room 32, Ministry of Water Resources, Gidan Murtala, Kano.

The permanent office, if renovated as planned, will be suitable for the use of the TAT. The temporary office can only suffice for a short period because both the IPE and the WSE are accommodated within the same office room. The office is equipped with tables, chairs and standing fan and air conditioner.

A list of the Cross River TAT team and Support staff can be found at Annex 1.

A list of the PIA, PRA and other focal officials can be found at Annex 2.

Most of the equipment used during WSSSRP I are kept in the STU office and are still in good condition with minimal maintenance required, The TAT, in conjunction with the Ministry of Water Resources, visited and inspected the furniture and the equipment. The computers, photocopier, scanner, printers and the public address systems were tested to ascertain their conditions. The battery of the 27KVA generator has run down hence the generator could not be tested.

Osun

The former WSSSRP I office lying within the new Ministry of Rural Development, Water Resources and Community Action (MRDWRCA) was re-assigned to the TAT but it was in a state of neglect on our arrival. The office is adequate in terms of space but needs to be refurbished with respect to chairs, tables, window covers and painting. The TAT, in order to be able to function while awaiting the supply of vital equipment, effected some repairs to two WSSSRP I printers. The office has been borrowing an overhead projector in order to facilitate discussions with PIA and PRA staff during the preparation of an Action Plan, broad based meetings, etc.

The TAT has enjoyed warm and cooperative working relationship with the PIA and PRA staff.

Osun TAT support staff were recruited on April 2nd 2013 after they were interviewed by the Joint Venture Security and Logistics officer under the Service Contract.

A list of the Osun TAT team and Support staff can be found at Annex 1.

A list of the PIA, PRA and other focal officials can be found at Annex 2.

A project vehicle - Mitsubishi Outlander 4WD (RBC 350 AP) has been provided by the Joint Venture.

Yobe

The TAT is now fully accommodated in a five office block within the premises of the State MoWR.

The project has inherited a lot of office furniture from WSSSRP I and there is presently no serious problem regarding office furniture. However there is need for some office equipment and a list has been sent to the office of the NAO.

The office also has a functional internet facility which was installed during May.

The TAT has developed a good working relationship with the state PIA and is enjoying maximum support from the PRAs in its activities in the State.

A list of the Yobe TAT team and Support staff can be found at Annex 1.

A list of the PIA, PRA and other focal officials can be found at Annex 2.

A project vehicle - Mitsubishi Outlander 4WD has been provided by the JV. A four wheel drive pickup has been provided by the MWR.

2 Facilitation of the Water and Sanitation Sector Reform Process.

2.1 Improved water policy and institutional framework at federal level

At the commencement of project activities the TAT held a number of meetings with the relevant departments and agencies of the Federal Ministry of Water Resources (FMWR) to ascertain the present status of the National Water Resources Policy (NWRP), the National Water Resources Bill (NWRB) and the exiting institutional framework in the water sector at federal level. The NWRP is presently under review by the Federal Ministry to ensure conformity with the present reality in the Water Sector of Nigeria. The NWRB has undergone several reviews and is presently at the critical stage of stakeholder consultation. A snapshot of the existing institutional framework at the federal level is presented in Figure 1 below.

With the support of the TAT the FMWR has developed a work plan for the first year of WSSSRP II in line with the critical areas of need towards improving water policy and institutional framework at federal level. Focus activities on improving water policy and institutional framework at the federal level for year one are:

- 1) National stakeholders review meeting on the National Water Resources Bill
- 2) Meeting of Inter-Ministerial Committee on the National Water Resources Bill
- 3) Meetings of the legal and technical sub-committees to collate, analyse, and incorporate stakeholders' input on the National Water Resources Bill
- 4) Advocacy and public hearing at the National Assembly on the National Water Resources Bill
- 5) Implementation of planning workshops for the National Water Resources Bill

Most of the activities are geared towards the enactment of the National Water Resources Bill, which is a critical component for the achievement of the results of WSSSRP II and a sustainable reform programme in the Nigerian water sector.

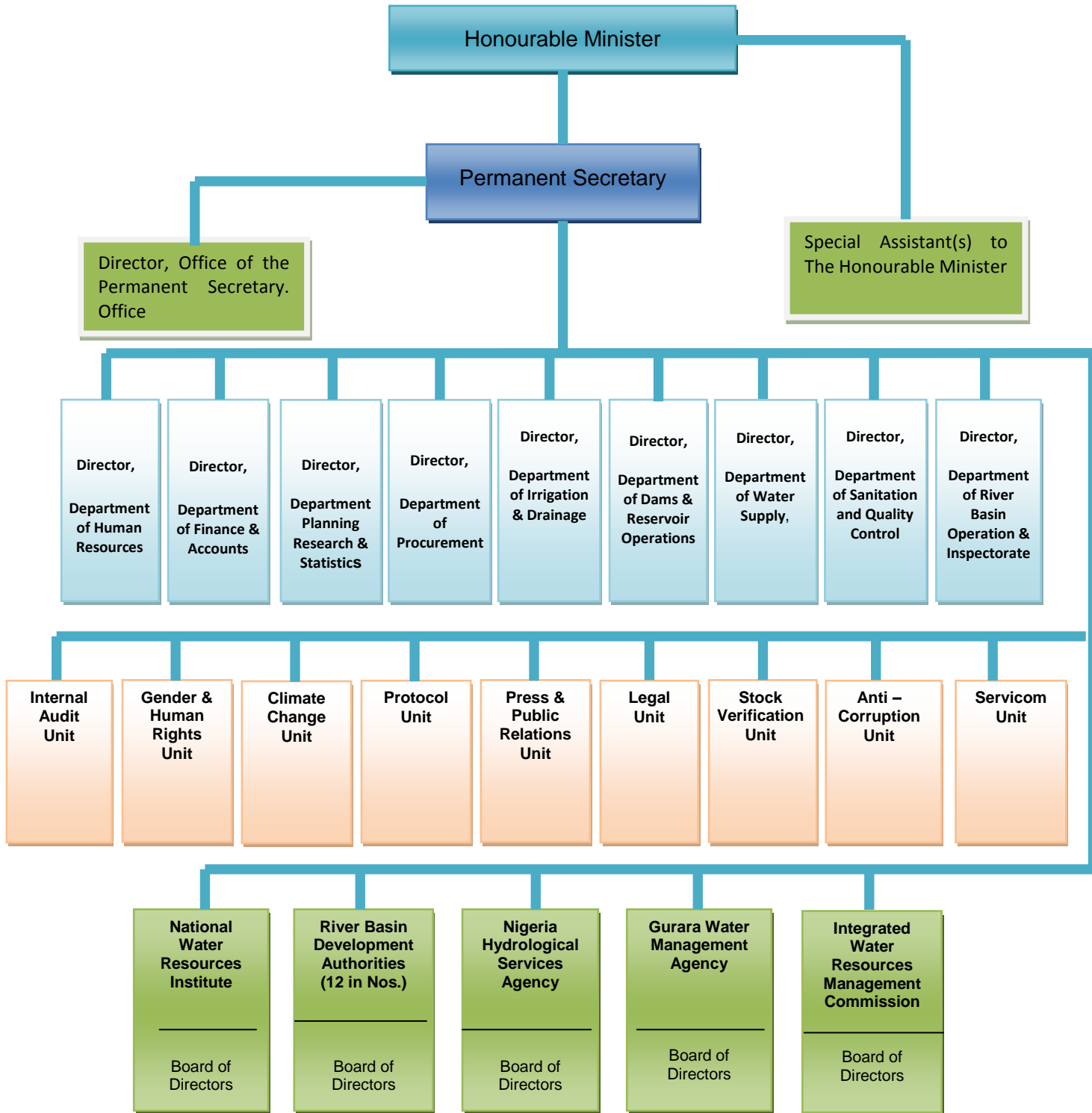


Figure 1 FMWR Organogram

2.2 Improved water policy and institutional framework in the EU focal States

Anambra

Discussions are ongoing with stakeholders in the water and sanitation sector on the way forward. Not much has been done after WSSSRP I on the issue of water law. However, a water policy was approved for the State by the Executive Council (EXCO) and a water law drafted.

The drafted law is to be reviewed at the state Ministry of Justice before onward transmission to the state legislature.

Cross River

WSSSRP I supported the state to develop the Water and Sanitation Policy for the sector and followed it up by drafting the Water and Sanitation Bill. While the policy was approved by the State Executive Council (EXCO), the draft bill could not be transmitted to the State House of Assembly to complete the legislative process. At the start of WSSSRP II the EXCO deliberated upon the bill and requested the Ministries of Water Resources and Justice to respond to the comments and observations raised by the EXCO. The TAT supported this process and the bill was submitted to the EXCO for another round of scrutiny. It is expected that the bill will soon be passed to the State House of Assembly for enactment.

Further Plans:

- i. Support the development of the water and sanitation policy implementation guidelines.
- ii. Support the change management office to supervise transition from the old order to the new order when the bill is passed into law and develop a water law implementation guideline.
- iii. Support the sector wide approach (SWAP) that is being practiced by the state government to promote sector level development of the state economy. The water sector is being used to pilot this approach in the state.
- iv. Support sector strategy and investment plan (2014-2018) as the MTEF.

Jigawa

The Jigawa State Executive Council has submitted the Water Law to the House of Assembly. The TAT is assisting the state officials in clarifying issues raised by the house committee so that the first reading of the bill can be made by the end of June. Also the TAT is working with a committee set up by MWR to finalise the WASH policy implementation strategy. Additional support is planned in the OPE for a retreat for the law makers and a good governance study tour as part of capacity building towards the development of restructuring plans for the MWR, JSWB and STOWA.

So far with the support of TAT, the MWR has held the inaugural meeting of the SPSC on 15th May, in which the committee was officially inaugurated with 17 members including a member of the State House of Assembly and a CSO representative. The committee has also had the opportunity to discuss the draft work plans from the PRAs.

Kano

The State Water Resources Bill was presented in a public hearing at the state House of Assembly in April 2013 and is expected to be passed soon.

The Kano annual work plan includes:

- A dissemination workshop on water and sanitation policy & law.
- Support to the MWR for the establishment of Change Management Office (CMO).

- Support preparation of annual work plan at sector institutions level in line with policy/law
- Support the institutional capacity assessment of the state PRAs.
- Human Resources development for the three PRA institutions in their respective areas of need.

Osun

The Water Supply and Sanitation Bill is with the state EXCO waiting to be sent to the House of Assembly although there are still problems with the treatment of small towns.

A brief outline of the activities planned to improve water policy and institutional framework within Osun State during WSSSRP II, was developed after a series of meetings with PIA and PRAs' members of staff. They are presented below:

1. Support to review and finalise the WSS Bill.
2. Fast tracking the submission by the Ministry of Justice to EXCO for final approval of the draft WSS Bill.
3. Organisation of a two day retreat for members of the House of Assembly.
4. Support for printing of the draft law for House reading.
5. Technical support for debriefing meetings with members of the House of Assembly for passage of the WSS Law.
6. Support to ensuring Governor's assent and gazetting of the WSS Law.

Yobe

There is already a water and sanitation policy document formulated during WSSSRP I but the State Water Law is still in government house waiting endorsement and submission to the State Assembly before it is passed into law. There is therefore a need to follow up the process at this critical stage until it is finalised.

3 Implementation of Projects in Small Towns and Urban Areas.

3.1 Urban and small towns' sector institutions are supported to deliver sustainable water supply service.

Anambra

Visits have been made to three small towns that participated in WSSSRP I. They are Umuanuka, Ojoto-Uno and Ikem-Ivite. The water supply schemes are operating in two of the small towns but the scheme at Ikem-Ivite is not operating as the installation contracts are yet to be completed. Other small towns are to be visited in June. There is generally a challenge of power supply to the schemes in the small towns visited while some other small towns require distribution network expansion to increase the number of people with access to safe water. In each of the small towns visited a proposal has been prepared aimed at improving the level of service delivery if the improvement/rehabilitation is executed.

Plans are also underway to visit the urban works that are being considered for WSSSRP II and those that participated in WSSSRP I.

Cross River

The TAT team has visited four out of the five of the small towns and one urban scheme constructed under WSSSRP I to ascertain the extent of works implemented. It was discovered that the schemes were too large for the communities to operate and maintain. The WCAs have not been able to mobilise communities to pay for water and they also have challenges in meeting the pump station electricity bills. The TAT has engaged with the Ministry on the need for private sector involvement in the operation and management of these schemes. Other schemes will be visited in June as they all have similar designs. The team has started looking into additional works required and the rehabilitation works required to increase access to water in the communities.

Community mobilisation and sensitisation of the newly self-selected LGAs and small towns will commence in the third week of June. The plan is to bring to bear lessons learnt in community management processes under WSSSRP I so as to minimise the challenges communities face in the operation and maintenance of the schemes. Smaller schemes that will be within the operation and maintenance capacity and capability of the communities will be designed. This visit will be followed up in July with mobilisation for counterpart contributions, establishment of WCAs, Volunteer Hygiene Promoters and school health and sanitation promotion.

Jigawa

In April 2013 the TAT and PIA made initial familiarisation visits to the chairmen of the two focal LGAs under WSSSRP II - Taura and Malam Madori. In May the PIA and TAT visited the small towns and urban area in the seven selected LGAs under WSSSRP I for a quick assessment of schemes and documentation of lessons learnt in community water supply management. The mission also identified possible areas for Quick Win projects. Tender dossiers are now being prepared for the Quick Win projects. On-going visits are being made for sensitisation on the small towns' selection process and baseline survey issues as per the work plan.

Kano

The PRA/PIA in conjunction with the TAT visited both Madobi and Takai LGAs, the two selected focal LGAs, to sensitise them and request their cooperation in programme implementation and counterpart contributions. The team was delighted to learn from the Interim Management Officer (IMO) of Takai LGA that it has already opened a bank account for the programme. The visit also allowed the team to inspect the WSSSRP I water and sanitation facilities within the LGAs and to identify the non-functional schemes.

Osun

In order to support urban and small towns' sector institutions to deliver sustainable water supply service the following activities have been undertaken:

1. Capacity improvement in urban water institution in tariff setting, billing, revenue generation.
2. Assessment of rehabilitation needs in WSSSRP I small town water schemes.
3. Rehabilitation of existing non-functional water schemes in small towns constructed under WSSSRP I. (Ife Odan, Oba Oke, Oba Ile, Oke Ila, Erinmo, Masifa Ile and Ekosin.)
4. Development of a community management strategy.
5. Orientation and training of state community mobilisers.
6. Establishment of Water Consumers Associations (WCAs) in selected small towns
7. Training of WCAs in the management of WSS facilities.

Yobe

Preliminary visits have been made to urban and small towns in the state particularly to the two selected LGAs where projects were carried out under WSSSRP I. The visit was to ascertain the present operational situation of the projects and to plan for what needs to be done to improve the operational level of the projects. Projects already visited and conditions ascertained are as follows:

S/N	Location	Description of present condition	Quantity required
Bade LGA			
1	Gashua township	Short pipeline connections	1000m
2	GA 1 Police Barrack Borehole	<ul style="list-style-type: none"> • Rehabilitation of pump units (8 l/s) • Replacement of riser pipes to 3" API • Procurement of 150KVA generator. 	1 15 1
3	GA 4 Katuzu Agric. Borehole	<ul style="list-style-type: none"> • Rehabilitation of pump units (8 l/s) • Replacement of riser pipes to 3" API • Procurement of 80KVA generator. 	1 17 1
4	GA 9	<ul style="list-style-type: none"> • Procurement of 150KVA generator. 	1
5	GA 14 Zango IV Borehole	<ul style="list-style-type: none"> • units (8 l/s) • Replacement of riser pipes to 3" API • Procurement of 100KVA generator. 	1 18 1
6	Dagona	<ul style="list-style-type: none"> • Conjunctive use of both Solar and mechanical engine. <ul style="list-style-type: none"> - Solar System - mechanical engine (27 KVA) • Installation of solar panels • Rehabilitation of two numbers of Hand pumps. • Replacement of hand pump units. 	1 1 24 2 2 sets
Nguru LGA			
1	Nguru township	Short pipeline connections	1000m
2	NG 22: Industrial area Borehole	<ul style="list-style-type: none"> • Rehabilitation of pump units (8 l/s) • Replacement of riser pipes to 3" API 	1 15
3	NG 23: Industrial area Borehole	<ul style="list-style-type: none"> • Rehabilitation of pump units (8 l/s) • Replacement of riser pipes to 3" API • Procurement of 60KVA generator. • Rehabilitation of Generator room 	1 18 1 1
4	NG 15: Water Works Borehole	<ul style="list-style-type: none"> • units (8 l/s) • Replacement of riser pipes to 3" API 	1 20

5	Bambori	<ul style="list-style-type: none"> • Conjunctive use of solar and mechanical engine <ul style="list-style-type: none"> - Solar system - mechanical engine (27 KVA) • Replacement of submersible pump to SQ flex pump. • Installation of solar panels 	<p style="text-align: right;">1 1 1 SQ flex pump 24</p>
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Visits to additional locations are planned in the near future..

4 Information Processing and Monitoring.

Federal

Upon mobilisation of the TAT exploratory meetings were held with the UNICEF WASH Programme and the FMWR Department of Water Quality and Sanitation, who have been managing the Ministry's WASH M&E activities. The main aim of the meeting was to understand the current status of M&E within the Ministry with a view to appreciating the issues and challenges and how to address the identified issues through WSSSRP II. The following are the key issues identified from the consultations:

- The Monitoring and Evaluation system has not been institutionalised in the FMWR and in some of the states. M&E institutionalisation is considered as work in progress in some of the states as the preliminary work started during WSSSRPI. The State M&E Framework document has been produced.
- Most, if not all, the FMWR departments manage some sort of data / information storage but the data are not stored systematically in a way that guarantees effective retrieval.
- There is no database storing the location and capacity of national water assets in a GIS format. This information is very important for planning, monitoring and evaluation.

It was noted during the consultation that, apart from the support given to the Ministry in WSSSRP I, the EU earlier supported the development of a Monitoring and Evaluation Framework in February 2004. This document was never implemented and will now be reviewed as a key initial activity.

In WSSSRP I UNICEF also supported the development of an operational manual for an M&E system in the FMWR and states. This document will also be reviewed.

Monitoring and evaluation frameworks were developed in Kano, Cross River and Osun States and to some extent in Anambra state during the WSSSRP I. To ensure that these documents are congruous in scope, theory and practice they need to reviewing in order to make the linkage between the federal and state level effective.

During the period under review support was given to UNICEF in the preparation of baseline surveys and in-field activities for data collection in Osun state. The structure of the baseline activity covers rural, small towns and urban indicators. It should be noted that reliance on the data as provided by the UNICEF led baseline survey for the small towns would be based on the final outcomes of the exercise. The review of baseline reports will indicate whether the small town component as implemented by the TAT will rely on its outcomes as the basis for its baseline values. If there are gaps the TAT will conduct an abridged baseline survey to complement the UNICEF outputs.

Anambra

No activities reported

Cross River

Institutionalisation of the M&E system for the water and sanitation sector started under WSSSRP I but was not brought to a logical conclusion. However the RUWATSSA, with the support of UNICEF, has commenced baseline data gathering and processing. The TAT has held a number of meetings with the Desk Officer, M&E, RUWATSSA who is championing the course. He has agreed to share with the TAT the baseline results and analysis once they are completed. This will serve as a starting point in institutionalising M&E for the sector. The TAT also met with the M&E consultant of the TAT, Abuja Office to plan how the M&E aspect of the programme can be carried forward in the state. Activities proposed in the year one plan will initiate the process and put in place coordination and reporting system.

Jigawa

A review of the on-going RUWASSA baseline survey was made which has helped to provide basic information of rural areas and a few urban/small towns. As most small towns were not covered by the survey plans are being made to carry out baseline surveys in selected small towns in Taura and Malam Madori LGAs. Based on the baseline information an M&E strategy will be developed as part of work plan activities.

Kano

The annual plan includes support to the PIA to carryout Baseline Surveys of urban and small towns in the two selected LGAs.

Osun

Several meetings were held with RUWESA Director of Planning. There were discussions with Osun State UNICEF consultant in charge of M&E on the need to have regular consultations in order to avoid duplication of efforts and promote synergy since we are working in the same LGAs. There was a field visit to Ode Omu to review UNCEF's base line activities in relation to their TOR.

Yobe

No activities reported

5 Coordination

Federal

The TAT organised three coordination meetings with the state team, NPC and the EUD to clarify issues on work plans, State and Federal PEs, administration of WSSSRP II and Quick Wins to address some noticeable gaps in the WSSSRP I works.

Four Planning meetings were held with the WSSSRP II PIA to explain and discuss the work plans, Programme Estimate, Financial Identification Form (FIF), Legal Entity Form (LEF) and the management processes for the WSSSRP II. At the last meeting a final draft work plan with key activities on Water Law, IWRM, M&E and sanitation was presented. The PE development, using the 10th EDF 2013 PE template, is expected to be finalised in June.

Anambra

A weekly meeting is held every Monday with the PRAs to review progress of the project. The consolidated work plan, budget and first year programme estimate was put together during these meetings.

Cross River

An inception meeting was held with key state level stakeholders to introduce the TAT team. Thereafter an implementation team, comprising officials from the Ministry of Water Resources, the Water Board, the RUWATSSA, Cross River Basin Development Authority, Ministry of Environment, the Project Director, the Imprest Administrator, the Imprest Accounting Officer and the TAT, was established to discuss the operational methodology of WSSSRP II. Other meetings have also been held including a meeting with the Ministry of Justice to revise the Water and Sanitation Bill. The implementation team also met several times to develop the year one work plan and develop the budget. The technical team also met to discuss modalities for developing BOQs and tender dossiers for Quick Win projects. A meeting was held with RUWATSSA, Ministry, Water Board and the Department for Donor Coordination to discuss methodology for kick starting the SWAP process in the state using the water and sanitation sector as a pilot. The TAT also meets weekly with the Project Director, the Imprest Administrator, the Imprest Accounting Officer and the officer in charge of Small Towns (previously the WSSSRP I Programme Manager) to review activities and plan for the next week. This meeting is the core working group for WSSSRP II in Cross River State.

Jigawa

An initial kick off meeting was held on arrival of the TAT on 26th March during which the team was introduced to the MWR officials, PIA and PRA members. Several other formal and informal meetings were held with each PRA at its offices to finalise their work plans. The PIA, PRA members and TAT met on 16th May to present the draft harmonised work plan to the Honourable Commissioner MWR and PSPC. A coordination meeting was held with project directors, IPEs, NPC and EUD at Abuja on 4th June where several implementation issues were clarified. The draft work plan and PE will be submitted to the NPC and EUD.

Kano

As part of the coordination between WSSSRP II and UNICEF two meetings were held to compare notes and establish synergy especially in the area of rural communities and small towns and the formation of WASHCOMS and WCAs. The meeting also established joint visits to the rural communities and small towns of WSSSRP I, the coordination will enhance collaborative efforts in all the WSSSRP II programmes.

Osun

A series of meetings, formal and informal, were held with the state implementation team from PIA and PRAs to discuss issues pertaining to commencement of WSSSRP II. Informal

briefing meetings were also held with the political heads of the PIA and PRAs to explain the differences between WSSSRP I and WSSSRP II and to calm nerves about why the Ministry anchoring the Programme was changed twice until it settled in the Ministry of Rural Development, Water Resources and Community Affairs.

A pre-launch mini briefing/workshop was held on May 17th. In attendance were representatives of PIA and PRAs as well as Office of Economic Planning and Partnership. At this workshop a power point presentation was made to educate the PIA and PRAs about the thrust of WSSSRP II. The presentation covered the following: programme objectives for WSSSRP II: expected results, differences between WSSSRP I and WSSSRP II, location, duration and funding, implementation modalities, implementation set up, organisational set-up, current status of the programme in the state. The mini briefing workshop was followed by a question and answer session.

Yobe

The work plan for the first year has been completed by the PRAs with the close support of the TAT. The PRAs have been devoted full time to the development of the work plan which also included the procurement plan. In addition to the daily activities of the PRAs and the TAT, joint meetings are held every fortnight to discuss issues relating to the programme.

The State MOU and the PE are yet to be signed by the State. Also the project account is yet to be opened. Efforts are being made to move forward on these issues during the next period.

Annex 1 TAT staffing in the States and the FMWR, Abuja

Name	Position		
FMWR, Abuja			
Nick Foster	Team Coordinator/Policy and Institutional Expert	n.foster@wsssrp.org	0706 676 0726
Francis Ogunpitan	Institutional and Policy Expert	f.ogunpitan@wsssrp.org	0803 470 6091
Gabriel Ekanem	Institutional and Policy Expert	gekanem@wsssrp.org	0802 381 5028
Shedrack Asuareneme	Security/Logistics Manager	s.asuareneme@wsssrp.org	0803 599 9920
Jennifer Michael	Administration Officer	j.michael@wsssrp.org	0803 676 4697
Ishaya Dasen	Driver		0703 088 2991
Anambra State			
Sam Okedi	Institutional and Policy Expert	s.okedi@wsssrp.org	0818 578 3412
Linus James	Water and Sanitation Expert	linus.james@wsssrp.org	0802 097 2430
Chioma Judith Samuel	Admin Asst.		0816 864 7955
Offodile Eziagulu	Driver		0802 233 9535
Cross River State			
Adebayo Alao	Institutional and Policy Expert	alao.adebayo@wsssrp.org	0806 362 3766
Alfred Obeten	Water and Sanitation Expert	alfred.obeten@wsssrp.org	0803 558 3763
Janet Awah	Admin Assistant	janet.awah@wsssrp.org	0806 905 4806
Gabriel Adie	Driver	adieabegim@yahoo.com	0805 7461 855
Jigawa State			
Nasser Yakubu	Institutional and Policy Expert	nasser.yakubu@wsssrp.org	0806 228 8423
Sunday Shobowale	Water and Sanitation Expert	so.shobowale@wsssrp.org	0806 262 9912
Mansir Musa	Office Assistant	m.musa@wsssrp.org	0806 323 1536
Kabir Ibrahim	Driver		0803 972 7916
Kano State			
Dr Muslim Idris	Institutional and Policy Expert	m.idris@wsssrp.org	0803 786 3970
Akinyemi Babayemi	Water and Sanitation Expert	ao.babayemi@wsssrp.org	0803 590 4858
Silas Mathias	Administrative Assistant	s.mathias@wsssrp.org	0806 973 6528
Isa Yusuf	Driver		0806 084 3425
Osun State			
Oladepo Adenle	Institutional and Policy Expert	d.adenle@wsssrp.org	0803 325 1375
Dimeji Akinyemi	Water and Sanitation Expert	d.akinhanmi@wsssrp.org	0803 337 9282
Mrs. Adebola Oyelese	Administrative Manager		0803 453 1093
Mr. Abayomi Oyeyemi	Driver		0816 435 8484
Yobe State			
Muhammad Chiroma	Institutional and Policy Expert	m.chiroma@wsssrp.org	0803 683 0217
Aliyu ibn Shehu	Water and Sanitation Expert	aliyu.shehu@wsssrp.org	0703 382 8886
Muhammad Sadik Muhammad	Office Manager		0803 630 1654
Bulama Mustapha	Driver I		0706 350 8010
Modu Makina	Driver II		0803 845 4272

Annex 2 List of WSSSRP II State Officials

List of WSSSRP II State Officials

Name	WSSSRP Designation	Ministry Designation	PRA/ PIA	Tel. No.	email address
Anambra State					
Mr. Emeka Nwakwu	WSSSRP II Supervisor	Hon. Com. Water Resources	PIA	08022219417	jnwanwkwu@yahoo.com
Mr. Chidi Onwudiwe	Deputy Supervisor	Permanent Secretary	PIA	08037746952	chidiwez@yahoo.com
Mr. B.U Azi	Project Director	Director PRS, SMWR	PIA	08036789579	brolebonazi@yahoo.co.uk
Mr. Victor .C. Ezekwo	Imprest Administrator	PM RUWASSA	PRA	08077162986	Whizikid2k7@yahoo.com
Mrs. Josephine Ifeoma Molokwu	Imprest Accounting Officer	Accountant, SMWR	PIA	08035529669	ifycrisoo@yahoo.com
Sir Sam Anunobi		MD (AnSWC)	PRA		
Mr.Emeka .B. Okwuogu		STWSA	PRA	08036680638	emekaokwuogu@yahoo.com
Mrs NonyeOfili		MPUWR&CD	PIA	08063536705	nonyeofili@yahoo.com
Achufusi Jonathan I.	Engineer	AnSWC	PRA	08035813139	Jonafusi58@yahoo.com

Cross River State					
Engr. Elemi B. Etowa	WSSSRP II Supervisor	Hon. Com. Water Resources	PIA	08022928779	elemi4@yahoo.com
Mrs. Theresa Edet	Deputy Supervisor	Permanent Secretary	PIA	08033507507	thesyedet@yahoo.com
Nsor Ogar	Project Director	Director, WQC	PIA	08057295825	nsori.ogar@yahoo.com
Andrew Odu	Imprest Administrator	Director, PRS	PIA	08052826703	oduandrew@yahoo.com
Margaret Ekpenyong	Imprest Accounting Officer	Snr. Accountant, A/G Office	PRA	08037259456	ekpenyong.margaret@yahoo.com
James InahEkong	Desk Officer Water Board	Dep. Dir. CRSWBL	PRA	08063828776	jms.ekong@yahoo.com
Dan Ebri	Desk Officer STOWA	Director (WS), MWRs	PRA	08035372755	danebry@yahoo.com
Linda Joson	Desk Officer, MWRs	Water Engr. II	PIA	08180159818	lindajoson@yahoo.com
Okon Asuquo Ita	Desk Officer, RUWATSSA	Dep. Dir. Water Supply	PRA	08037144651	okonaita@yahoo.com
John Enoch	Desk Officer, CRBDA	Desk Officer, IWRM	PRA	08030616202	coolj_e@yahoo.com
Ewa Ekeng	Desk Officer, DIDC	Asst. Dir. Coordination	PRA	08062559470	-
Godwin Ilem	Desk Officer, MoEnv	Director Waste Disposal	PRA	08064355638	-

Jigawa State					
Alhaji Hanafi Yakubu	WSSSRP II Supervisor	Hon. Com. Water Resources	PIA	07037797334	hannafiyakubu@gmail.com
Alhaji Abdulhamid Ali	Deputy Supervisor	Permanent Secretary	PIA	08065530991	Abdulhamidali91@gmail.com
Engr Labaran Adamu	Project Director	Director of Planning JSWB	PIA	08065546019	engrlabaran@yahoo.com
Engr Ali Umar	Imprest Administrator	MD STOWA	PIA	08036610877	maijamaas@yahoo.com
Umar S. Adamu	Imprest Accounting Officer	Chief Accountant SMWR	PIA	08037492305	
Engr Musa Grema	Alt. Imprest Administrator	MD JSWB	PIA	08036527055	giremamusa@yahoo.com
Zayyanu Rabi	Engineer (No1)	Dep. Director Planning (JSWB)	PRA	08030470468	rzayyan@yahoo.com
Engr Nuhu Danladi	Engineer (No2)	Asst. Direct Planning (JSWB)	PRA	08034206144	yawuree78@yahoo.com
Engr Nasiru Mahmoud	Engineer (No1)	Director Operations (STOWA)	PRA	08034577334	nasmahmud2000@yahoo.com
Engr Adamu Garba	Engineer (No2)	Dep. Dir. Operations (STOWA)	PRA	08066928290	engrbalele@yahoo.com
Salihi Sulaiman	Community Mobilizer	CMO (Min of Agric)	PRA	08036971890	danjagora@gmail.com
Garba Wada	Supervisor 2	Director PRS MoWR	PIA	07057554725	garbamwada@yahoo.com
Bashir Kasim	AIAO	Senior Accountant MWR	PIA	08084538854	mbashirkasim@yahoo.com

Kano State					
Dr. Yunusa Adamu Dangwani	WSSSRP II Supervisor	Hon. Com. Water Resources	PIA	08054405100	yadangwani@yahoo.com
Alhaji Yusuf Ahmed	Deputy Supervisor	Permanent Secretary	PIA	08036191019	yasuleimann@yahoo.com
Engr. Mahmud Abubakar	Project Director	Director, PRS, SMWR	PIA	08069767735	abubakarmahmud@gmail.com
Engr. Idris Daho	Imprest Administrator	Director, WSQC	PIA	08037879403	idrisdaho@yahoo.co.in
Ali Ahmed Kassim	Imprest Accounting Officer	Deputy Director, Accounts		08099483234	aLikassim@gmail.com
Muhammad Sani Dukurawa	IA (designate)	Chief Geologist	PIA	08028628293	muhammadssani@gmail.com
Umar Sani	IAO (designate)	Principal Accountant	PIA	08034539151	Umarsani64@gmail.com
Barrister Aisha Bako	CMO	LG Inspector I (MoLG)	PRA	08037034801	aisha_bako@yahoo.com
Engr Usman Shehu Maigoro	Engineer (No1)	Chief Water Engineer (MoWR)	PIA	08037036211	Maigoro1960@yahoo.com
Engr Sani Sulaiman Usman	Engineer (No2)	Engineer (KnSWB)	PRA	08034539151	Ssu20000@yahoo.com
Abba Aminu	Geologist (No2)	Geologist (MoWR)	PIA	08039666073	aminuabba29@gmail.com
Sabo Sani Tadada	Office Manager	Assistant Secretary II (MoWR)	PIA	08034448449	

Osun State					
Kunle Ige	WSSSRP II Supervisor	SA to Governor on WR	PIA	08034014757	adekunleige2011@yahoo.com
No encumbant	Deputy Supervisor	Permanent Secretary	PIA		
A.A Olanrewaju	Project Director	Director PRS RUWESA	PRA	07084919630	ademola2011@hotmail.com
Kayode Oyeboode	Imprest Administrator	Dep. Dir. Civil Engineering	PIA	08033728805	emmanoyebode@yahoo.com
Moshood Adefisayo	Imprest Accounting Officer	Chief Accountant	PIA	08136117361	adekoladefisayo@yahoo.com
Mr. Samson Oladosu	Implementation Staff	PRS, OSWC	PRA	08033968826	toludosu@yahoo.com
Mr E. A. Akinyale	Implementation Staff	OSWC	PRA	08035267938	akinyaleea@yahoo.co.uk
Mr. L.O. Ajayi	Implementation Staff	SMWR	PIA	08036327064	No e-mail address

Yobe State					
Hon. Sidi Karasuwa	WSSSRP II Supervisor	Hon. Com. Water Resources	PIA	08026828048 07034829900	karasuwa@gmail.com karuwa@yahoo.com
Alh. Gamboni Goni mni	Deputy Supervisor	Permanent Secretary	PIA	08036186426	gonidalatu@yahoo.com
Husaini Kabano	Project Director	Director PRS, SMWR	PIA	08064992121	hussainikab@gmail.com
Idris Dauda Fika	Imprest Administrator	Director of Dams, SMWR	PIA	08065355043	idifika@yahoo.co.uk
Usman Abubakar	Imprest Accounting Officer	Chief Accountant, SMWR	PIA	08065910585	uabubakr62@yahoo.com
Aminu Abdullahi Chiromari	Management Team Member	MoWR	PIA	08030882296 08088563992	aminuamfax@yahoo.com aminuamfax@gmail.com
Modu Baba	Community Mobilization Officer	MoWR	PIA	07061256332	modu.baba@yahoo.com
Adamu Musa Bulama	Management Team Member	MoWR	PIA	08065441778 08086462604	ambulama@mail.com
Mustapha Gazali	Management Team Member	SWC	PRA	08089113812 08105572025	mustapha.gazali@yahoo.com
Sama'ila Lawan	Management Team Member	RUWASSA	PRA	08067679247	slnagoma@yahoo.com